

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

DWAYNE ORTIZ, CPA
Business Administrator/Board Secretary

Tel: (973) 317-7720
FAX: (973) 317-7723
E-mail: dortiz@wpschools.org

**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
January 13, 2025
The meeting will be held in the
Municipal Building
5 Brophy Lane
Woodland Park, NJ
at 7:00 PM**

Formal action may be taken

**DWAYNE ORTIZ, CPA
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
JANUARY 13, 2025

MONDAY, 7:00 P.M. MUNICIPAL BUILDING
5 BROPHY LANE
WOODLAND PARK, NJ 07424

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval of Minutes**
 - 6. Superintendent's Report**
 - 7. Board Attorney's Report**
 - 8. Business Administrator's Report**
 - 9. Committee Reports**
 - 10. Old Business**
 - 11. New Business**
 - 12. Public Hearing**
 - 13. Executive Session**
 - 14. Adjournment**

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
JANUARY 13, 2025

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present -
Members Absent –
Also Present -

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

225-204 - APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the December 2, 2024 workshop and the December 9, 2025 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the December 2, 2024 workshop and the December 9, 2024 regular meetings.

Roll Call:

SUPERINTENDENT'S REPORT

BOARD ATTORNEY'S REPORT

BUSINESS ADMINISTRATOR'S REPORT

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 225-205 through 225-209.

Roll Call:

225-205 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of November 2024 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of November 30, 2024 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

225-206 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of November 2024.

225-207 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$470,180.62, approved by finance committee chairperson, Kim Galbraith.

<u>Bill List No.</u>	<u>Amount</u>
#68	\$408,408.81
#L68	\$ 61,771.81

225-208- HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2025-24, for the reasons set forth in the Superintendent's decision to the student's parents.

225-209-APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for December of the 2024-2025 school year, as per the Northern Regional Educational Services.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 225-210 through 225-217.

Roll Call:

225-210-ACCEPTANCE OF RESIGNATION – D. ORTIZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Dwayne Ortiz, Business Administrator, effective January 31, 2025.

225-211-ACCEPTANCE OF RESIGNATION – N. ESPINOSA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Nicole Espinosa, Speech Therapist, effective February 14, 2025.

225-212-APPOINTMENT OF HIRE – PT AIDE – N. ESTRADA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Nancy Estrada, as a part time aide, for the remainder of the 2024-2025 school year, at a rate of \$26.85, not to exceed 28.5 hours per week, as per current WPEA agreement, pending receipt of proper paperwork.

225-213-APPOINTMENT OF HIRE – PT AIDE – M. MATAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Mona Matar, as a part time aide, for the remainder of the 2024-2025 school year, at a rate of \$26.85, not to exceed 28.5 hours per week, as per current WPEA agreement, pending receipt of proper paperwork.

225-214-APPOINTMENT OF HIRE – PT AIDE – S. CAPO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Susan Capo, as a part time aide, for the remainder of the 2024-2025 school year, at a rate of \$26.85, not to exceed 28.5 hours per week, as per current WPEA agreement, pending receipt of proper paperwork.

225-215- APPROVAL OF STAFF CLASS CHANGE- D. OMRAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff class change for Dounia Omran, from MA, Step 3, \$68,010 to MA+30, Step 3, \$72,560, effective February 1, 2025.

225-216- APPROVAL OF STAFF CLASS CHANGE- A. SAMRA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff class change for Amanda Samra, from MA, Step 4, \$68,510 to MA+30, Step 4, \$73,060, effective February 1, 2025.

225-217-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2024-2025 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Michael Volpe	Open/Varsity Teacher Certification	Self Paced Online	\$89	NA	\$89

FINANCE:**225-218-APPROVAL OF CONTRACT – LEARN WELL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with LearnWell, to provide homebound instruction for student ID #33353, 5 hrs. per week, at \$60/hr., effective 11/21/2024- 12/1/2024.

225-219-APPROVAL OF CONTRACT – SILVERGATE PREP

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Silvergate Prep, to provide homebound instruction for student ID #33353, 10 hrs. per week, at \$40/hr., effective 12/30/2024- approximately 3/21/2025.

225-220-APPROVAL OF CONTRACT – SILVERGATE PREP

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Silvergate Prep, to provide homebound instruction for student ID #33173, 10 hrs. per week, at \$40/hr., effective 12/2/2024- approximately 2/21/2025.

225-221-APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2024-2025 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2024-2025 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
3685	Allegro School	Alpha Generation	1	30,114.00+1,806.84	12/11/24-6/25/25

COMMITTEE REPORTS**OLD BUSINESS****NEW BUSINESS****PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

EXECUTIVE SESSION**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can

meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at _____ p.m. by _____, seconded by _____
Voice Vote:

Motion to return to Regular Session at _____ p.m. by _____, seconded by _____
Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____
Voice Vote:

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION**

ITEMS DISCUSSED: